Name: **Desg :**   **Asst.Prof.**   **Acad. Yr:**

PART-I

1.Instruction Related (Max Score 100)

S. No.	Name of the Subjects Handled (UG & PG)	UG/ PG	Theory/ Lab	Section	%ge Syllabus covered	Average Pass %	This yr pass %	Self Assmnt	HOD Asstmnt
1				A				0.00	
2								0.00	
3								0.00	
4								0.00	
5								0.00	
6								0.00	
7								0.00	
8								0.00	
9								0.00	
10								0.00	
11								0.00	
12								0.00	
13								0.00	
14								0.00	
15								0.00	
	Average Score:								

2. Maintenance of Course File (Max score 5):

(Complete in all aspects : 5 points per subject (As per NBA check list)

S.No.	Name of the Subjects Handled (UG & PG)	Subjects handled (Theory/ lab Manuals)	Self Assessment	HOD Asstmnt
1				
2				
3				
4				
5				
6				
7				
8				
	Average Score:			

3.Projects (Max score 10) :

S.No.	Projects Handled	Scoring System	No. of Projects	Self Assessment	HOD Asstmnt
1	UG Projects	10 points (Max 2)			
2	PG Projects	10 points (Max 1)			
3	Mini Projects/Student Competetions	10 points (Max 2)			
	Average Score:				

4. Course Monitoring (Max score 10) :

S.No.	UG/PG	Subjects handled (Theory/Lab)	Remarks (No remarks :10points)	Self Assessment	HOD Asstmnt
1					
2					
3					
4					
5					
6					
7					
8					
Average Score:					

5. Student Opinion Poll (Max score 01):

S. No	Academic Year/Sem	Student Opinion poll rating (R)	Score = (R-6)/18	Self Assessment	HOD Asstmnt
1					
2					
3					
4					
Average					

PART-II

A. Administrative Activities at Department Level (Max score 100)

S. No.	Activities	Scoring System	Mention the Activites	Self	Principal/ HOD
1	In charge Laboratory/Dept. Library	10/Activity ,For more than one take Average			
2	College/dept.level Committee member,incl.NBA/ISo etc	-do-			
3	Coordinator : Time table/Alumni/Placement/student club/other major	-do-			
4	Compilation: Attendance/Internals/student activities records	-do-			
5	Student Project coordinator UG,PG	-do-			
6	Exam/Acad/PG program coord.(dept)	-do-			
7	Student Counseling	-do-			
8	Conduct of festivals,student activities including vists,tours	Members:05			
9	Class Coordinator	10/Activity ,For more than one take Average			
10	One	-do-			
11	Arrange Internship to students	-do-			
12	Preparation of Lab Manuals, Dept.Monographs	-do-			
13	Conduct of Workshops,Seminars,Symposiums etc	For more than one activity,take Average			
14	Arrange Classes for GATE/ IES, Remedial classes etc.	10/Activity ,For more than one take Average			
15	Other Major Works: Pl Specify	-do-			

	Administrative Activities - College Level				
1	Incharges for Maintenance/Exam/Alumni/Scholarship/Academic/Networking/Web Site/Placements/I year W/S/Transport	25/Activity ,For more than one take Average			
2	Incharges for PG-courses/Stationery/ Newsletter/ Information Brochure/Other Activities	10/Activity ,For more than one take Average			
3	Coordinators for: ISTE / CSI /IEEE /Timetable / NBA /ISO/TEQUIP/Autonomous/EDC	10/Activity ,For more than one take Average			
	Total:			0	0

B. Faculty Contributions (Max score 60):

S. No.	Activities	Scoring System	Mention the Activites	Self	HOD
1	Membership of Professional Societies	10/Activity ,For more than one take Average			
2	Initiating Professional Student Chapters	-do-			
3	Research Projects Carried out under External agencies(AICTE/UGC/DST)etc	-do-			
4	Papers Published in the Current academic year	International:10 National:05 For more than one proposal ,take Average			
5	Expert lectures Delivered	10/Activity ,For more than one take Average			
6	Subject Expert for Interviews for outside colleges / Universities.	-do-			
7	Consultancy	>= 5lakhs:10 points <= 4 Lakhs : 5 points For more than one ,take Average			
8	Patents/Copyrights	International:10 National:05 For more than one chapters ,take Average			
9	Books Published Chapter in books/Handbook.	International / Handbooks: 10 points National: 05 points For more than one ,take Average			
10	Paper Setting for Universities/Autonomous colleges	10 / Activity For more than one Activity ,take avg			
11	Attending Refresher courses,Workshops,Conference	2-Week course:10, 1-week course:05 For more than one ,take Avg			
12	Other Major Achievements	10 / Activity For more than one Activity ,take avg			
	Total:			0	0

C.Opinion of Head of Dept (Max score 40):

S. No.	Personal Traits, Interpersonal	Score (1-10)
1	Emotional maturity, speech, dress habits	
2	Punctuality-College/Class timings	
3	Willingness to take up additional responsibility	
4	Interaction with Colleagues	
	Total :	0

MVSR Engineering College, Nadergul, Hyderabad.
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Mehanical Engineering Department

Overall Assessment

S. No.	Criterion	% Weightage for Criterion(a)	Factor (b)	Self Assessment		HOD Assessment	
				Score (c)	a*c/b	Score (c)	a*c/b
PART-I							
1	Instruction Related	15	100				
2	Maintenance of Course File	5	5				
3	Projects	10	10				
4	Course Monitoring	10	10				
5	Student Opinion Poll	20	1				
Part-I Total(Max 60)				0			0
PART-II							
A	Administrative Activities	20	100	0	0	0	0
B	Faculty Achievements	10	60	0	0	0	0
C	Hod's Rating	10	40	0	0	0	0
Part-II Total(Max 40)				0			
Grand Total(Part-I + Part-II)					0		0

PART – III: Information on Academic Activity

i. Teaching Load

S.N.	Subject	Dept	Year & Sem	Sec	UG/ PG	Pds/ Week	Total Periods			% Syllabus Covered
							Part* Handled	Allotted	Engaged	

* If handled 2 out of 4 ppw, enter ½ ; 2 batches of 3 in Lab, enter 2/3 etc.

ii. Projects Guided

S.N.	Title	No. of students	College/ Outside	UG/PG

iii. Seminar, Workshop, FDP, Refresher course etc. attended:

S.N.	Name	Organizer	Dates Attended

iv. Research and other publications/Acceptance:

S.N.	Name	Journal/ Conference	Month &Year	Vol	Pages

v. Membership of Professional Societies:

S.N.	Membership	Life or Yrly

vi. Administrative works carried out –Dept. or College:

S.N.	Work

vii. Other Activities Carried out during the year:
(Lab Development , Seminars organized, R&D, Consultancy, Industry Interaction, Co & Extra Curricular Activities etc.)

S.N.	Activities

viii. Proposed Plans for next Academic year:

S.N.	Proposed plans

ix. Usage of Leaves (July 2015 to June 2016)

S.N.	Type	CL/ SCL	ML	EL	TOTAL
1	Total Availed Leaves				
2	No. of Occasions				